

SSSC Meeting Minutes

Call to Order	Committee	Date of Meeting
11:00 am by Dr. Katie Tackett (Co-Chair)	School Safety and Security	February 18, 2026
Adjournment	Recorder	Date of Next Meeting
11:53 am by Katie Tackett (Co-Chair)	Dr. Autumn Leal	July 29, 2026

In Attendance	Dr. Eboni Ceasar Co-Chair	Dr. Katie Tackett Co-Chair	Dr. Nicole Whetstone UTCSS Superintendent	Dr. Autumn Leal UTCSS Assistant Superintendent
	Jenny Davis UT PK-12 Director of Finance	Dr. William Lasher UTES Management Board	Kathy Armenta UT-UCS Advisory Board	Dr. Jennifer Maedgen UT-UCS Advisory Board
	Derek Trabon UT Emergency Management	Ryan Baldwin UT College of Education	Bob Micks UT PK-12 Human Resources	Joyce Jurado Parent
	Gary Freeman Methodist Children’s Home	Mary King UTUCS Teacher	Thelma Herrera UTES Teacher	Dr. Janina Roberts UTCSS Director of Special Programs
	Edwin Baez UTES Parent	Caris Vollentine UTCSS Operations	Alec Villalobos UTPD	Andrea Menchaca UTCSS Social Worker
	Lucy McCoy UTES Assistant Principal			
Not In Attendance	Dr. Melissa Chavez Associate Vice President	Megan Phillips UT Emergency Management	Dr. Cinthia Salinas UTHS Management Board	Starla Simmons UTHS Management Board
	Rae Ann Banda Parent	Barry Bacom UTHS Special Programs Director	Jessica Loredo-Carrizales Parent	Dr. Michael Caudill UTHS Superintendent
	Dr. Lara Wilder UTES Principal			
Special Guests	Robin Casner UTCSS Social Work Intern	Ezra Hecht UTCSS Social Work Intern		



TOPIC	DISCUSSION/RECOMMENDATIONS/CONCLUSIONS	ACTION & OUTCOMES
Announcements/Committee Purpose	<ul style="list-style-type: none"> • A quorum was confirmed and the meeting was brought to order by Dr. Tackett at 11:00 am; Meeting recorded on Zoom. • Special guests Robin Casner and Ezra Hecht (UT Clinical Social Work Interns) were introduced. • The purpose of the committee is to participate in the development and implementation of the emergency operation plans (for both districts) and to provide input into campus safety planning and the security audits. • The district has established a School Safety and Security Committee with members with expertise, to the greatest extent possible, in all categories listed in §37.109(a-1). 	N/A
Citizen Comments	<ul style="list-style-type: none"> • There are no requests for citizen comments or submissions to the School Safety Internet Comment Portal to review. 	N/A
Action Items for Consideration by Consent	<ul style="list-style-type: none"> • A motion was made by Dr. Lasher and a second motion was made Ryan Baldwin to approve the following: <ul style="list-style-type: none"> ○ Minutes from the meeting held on October 23, 2025 • All present (see roster) were in agreement and there were no nays and no abstentions from voting. • The motion passed. 	Motion passed
Reports and Discussion Items	<ul style="list-style-type: none"> • Kathy Armenta led a discussion of potential meeting dates and times for next year. Dr. Leal clarified that the SSSC is not subject to the Senate Bill 12 requirement of school boards to hold meetings outside of school hours. • Committee discussed at length options for days and times to meet moving forward. • Committee will continue to hold hybrid meetings moving forward. • The proposed meeting dates were adjusted to the following dates and times in order to maintain a consistent schedule: <ul style="list-style-type: none"> • Wednesday, July 29, 2026 from 11:00 am to 12:30 pm • Wednesday, October 21, 2026 from 11:00 am to 12:30 pm • Wednesday, February 24, 2027 from 11:00 am to 12:30 pm • Andrea Menchaca provided the Student Wellness and Mental Health report. Ms. Menchaca provided data and insight on all 5 major program areas of the Social Work Department – Student Support Services, Family Engagement & Support, Teacher Training & Support, Educator Well-Being & Systems of Care, and the School Social Work Practicum Program. Highlighted events and services included: <ul style="list-style-type: none"> • Middle School Transition Groups at UT Elementary • Family Workshop with the Samaritan Center at UT Elementary • Whole Child Champion Award with University of Texas Charter School System 	



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	<ul style="list-style-type: none"> • Trauma-Informed Systems of Support (TIESS) • Dr. Autumn Leal reviewed campus safety data from UT High School. UT High School has had a total of 3 anonymous reports thus far for the 2025-2026 school year. Two of these anonymous alerts were regarding a teacher’s concern over the content of drawings that were submitted. A third anonymous submission was also from a teacher who had received a parent report regarding a student’s attempted suicide. All of the students were assessed and evaluated to ensure their safety. • Dr. Autumn Leal & Caris Vollentine presented updates on the following compliance topics: <ul style="list-style-type: none"> • Updates on Sentinel, Texas Education Agency’s Safety Dashboard • Data on drill compliance, AED checks, and staff training • AED Locations & Stop the Bleed Kits - Ryan Baldwin inquired whether the bleed control kit at UT Elementary School was labeled. The bleed control kit is placed with the AED cabinet. Derek Trabon clarified that in general it is common in emergency management that the bleed control kits are located with the AED devices. There is a one-page visual instruction sheet posted adjacent to the bleed control kits at UT Elementary, however it was agreed that the district will post clear bleed control signage to increase awareness and visibility of the kits. • The committee reviewed the current Personal Protective Equipment (PPE) inventory that is on all campuses. <ul style="list-style-type: none"> • Committee members suggested adding eye wash to campus emergency cabinets. Dr. Whetstone clarified that all of the campuses are required to have eye wash as part of the Science lab curriculum. • Committee members asked for clarification on PPE storage location for the UTES campus; all medical PPE is stored in the nurse’s clinic at UTES. • The 2026 Emergency Operations Plan (EOP) Review Cycle will require schools to submit updated Basic Plans and Reunification Annexes to the School Safety Center. Updated templates will be released this month and completed documents will be presented at the July 29, 2026 SSSC meeting for approval before being submitted to the school boards and the Texas School Safety Center in September 2026. • Charter Schools must develop and maintain an Integrated Pest Management Program (IPM) after changes to school laws in the 89th Legislative Session (summer 2025). UT Elementary is developing an IPM program and will have all required components in place before the first potential audit by the Texas Department of Agriculture in the 2026-27 school year. • Behavioral threat assessment data for UT Elementary and UT Charter (UT-UCS) were reviewed. UT-UCS experiences a high volume of student transfer cases due to high student turnover and the 	



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	<p>nature of having a high number of students with behavioral challenges. UT Elementary has a very low caseload. Many school based behavioral threat assessment cases at UT-UCS are able to be “off-ramped,” determined to be unsubstantiated threats, before they become permanent records on student files.</p> <ul style="list-style-type: none"> • Additional Discussion: <ul style="list-style-type: none"> • Ryan Baldwin reviewed the previous minutes and noted that a signatory had not completed signing the Resolution from October 2025. This missing signature was corrected and the resolution is now fully approved. • Officer Villalobos inquired whether any of the campuses have access to Narcan in the event of an overdose or accidental exposure. Officer Villalobos currently carries Narcan as part of his daily work as a school police officer. The committee discussed the need to have Narcan available on all campuses. Committee members reached consensus that all campuses should have access to Narcan. Dr. Leal and Dr. Whetstone will create a draft board policy to present to the school boards since this will be required first before Narcan can be made available on each campus. • Next committee July 29, 2026 at 11:00am This will be a hybrid (in person and zoom) meeting. 	
<p>Additional Notes</p>	<ul style="list-style-type: none"> • Documentation of the meeting’s contents, including both an audio and visual recording of the meeting, are maintained in accordance with the Chapter 551, Government Code [Texas Open Meetings Act]. • This meeting was open to the public and an opportunity to make public comments at the meeting was provided. Additionally, a public Safety & Security Internet Comment Portal has been developed and is advertised on the district webpage. Any comments submitted will be reviewed and discussed at each meeting, in accordance with Tex. Educ. Code § 37.109(d). • This committee participates in the development and implementation of the district’s emergency plans by ensuring they are consistent with the EOP [TEC 37.109(b)(1)]. • Members of the committee provide periodic updates to the school boards and administrations for all three districts to give updates on the EOP/safety measures and plans according to best practices of Texas Education Agency and the Texas School Safety Center (TSSC) [TEC37.2091]. • The committee participates in the development and implementation of the districts’ emergency operations plans by ensuring they are consistent with the districts’ EOPs and reflect the campuses, facilities, or support services that need to exist [TEC 37.109(b)(1)]. • The committee has reviewed each report submitted to the Texas School Safety Center to ensure accurate and complete information regarding each campus and facility owned and controlled by UT-Austin, each support service, and follows criteria established by the Texas School Safety Center [TEC 37.109(b)(4)]. 	



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	<ul style="list-style-type: none"> The committee supplies the campus, facility or support services information required for the districts for completion of safety and security audits, safety and security audit reports, or any other report required to be submitted to the TSSC EOP [TEC 37.109(b)(3)]. The committee consults with local law enforcement agencies on how to increase their presence near district campuses [TEC 37.109(b)(5)]. The committee selects where the bleeding control stations are to be placed in the schools, ensuring they are in easily accessible areas [TEC 38.030(a) and (b)(2) and (c)]. 	
<p>Adjournment</p>	<ul style="list-style-type: none"> The meeting adjourned at 11:53 am by Dr. Tackett after a motion to adjourn was called by Mr. Baldwin, a second was given by Dr. Lasher, and a unanimous vote of approval was given. 	
<p>Meeting Recording</p>	<ul style="list-style-type: none"> A recording of the meeting is available. 	

