

SSSC Meeting Minutes

Call to Order Online	Committee	Date of Meeting
11:01 am by Dr. Katie Tackett (Co-Chair)	School Safety and Security	July 17, 2025
Adjournment	Recorder	Date of Next Meeting
12:01 pm by Dr. Katie Tackett (Co-Chair)	Dr. Autumn Leal	October 23, 2025

Not In Attendance	Dr. Melissa Chavez	Rae Ann Banda	Derek Trabon	Jenny Davis	Jenna Johnston
	John Guardiola	Lara Wilder			
Guests					

TOPIC	DISCUSSION/RECOMMENDATIONS/CONCLUSIONS	ACTION & OUTCOMES
Announcements/Committee Purpose	- A quorum was confirmed and the meeting was brought to order by Dr. Tackett at 11:01 am; Meeting recorded on Zoom. - Introductions - The purpose of the committee is to participate in the development and implementation of the emergency operation plans (all districts) and to provide input into campus safety planning and security audits. - The district has established a School Safety and Security Committee with members, to the greatest extent possible, listed in §37.109(a-1).	N/A
TODAY'S ITEMS	DISCUSSION/RECOMMENDATIONS/CONCLUSIONS	ACTION & OUTCOMES
Citizen Comments	There are no citizen comments	N/A
Action Items for Consideration by Consent	- A motion was made by Dr. Maedgen and a second motion was made by Dr. Lasher to approve the following: - Minutes from the meeting held on February 12, 2025 - Emergency Operation Plan – University of Texas Elementary Charter School (Basic Plan and Active Threat Annex) - Emergency Operation Plan – University of Texas-University Charter School	All motions passed -The committee reviewed the Charter District Audit Reporting Tool 2022-25, the EOP Basic Plan, and Active Threat Annex for accuracy and has confirmed that the reports are ready to be submitted to



	(Basic Plan and Active Threat Annex) ○ Charter District Audit Reporting Tool ○ School Behavior Threat Assessment Manual • All were in agreement and there were no nays. The motion passed. • Dr. Lasher suggested adding a paragraph to the EOP Basic Plan to explain that UT Charter Schools operate within the University of Texas and any EOP is a supplement to the larger university plan, leadership, and resources.	the advisory board and the Texas School Safety Center. • The paragraph suggested by Dr. Lasher was added to the EOP by Caris Vollentine on 7/21/2025
TODAY'S ITEMS	DISCUSSION/RECOMMENDATIONS/CONCLUSIONS	ACTION & OUTCOMES
Action Items for Consideration	• A motion was made by Ms. Armenta and a second motion was made by Dr. Lasher to discuss the School Safety and Security Committee Bylaws. • The purpose of the bylaws was reviewed and current version was discussed. Several suggestions for changes to final draft were put forth by committee members: • Add a table of contents (Dr. Whetstone) • Add a formal acknowledgement of the conflict-of-interest clause (Ms. Armenta) • Add a signature page for entire document via DocuSign (Dr. Tackett) • All were in agreement (pending discussed changes) and there were no nays. The motion passed.	• All motions passed • The bylaws were revised by Caris Vollentine to include all suggested changes. Committee Bylaws were distributed for digital signature, and as of 8/23/2025, all current members have signed and returned the committee bylaws and ethics agreements.
Reports and Discussion Items	• Jenny Davis (Finance Director) prepared slides that were presented by Dr. Whetstone on the updated safety funding passed by the state legislature for each district. The committee had no questions. • Dr. Autumn Leal presented updates on the following compliance topics: • General overview of the layers of emergency planning, from campus drill schedules and evacuation maps, all the way up to high level district planning and coordination with state agencies. It was suggested that UT be added as an additional layer of planning. • The state's school safety reporting platform, Sentinel, was reviewed. • HB3, the "Uvalde Strong" Act, was reviewed. This law will require greater coordination of state and local emergency response agencies to work with schools on planning for active shooters. • HB 1481, the "Cell Phone" Bill will require that all school boards develop a policy to ban personal communication devices in classrooms.	

	• SB 1177 will require additional inspections of AED devices in schools, specifically by a fire safety professional. • Safety Compliance summaries for the 2024-25 school year were provided for all districts, including behavioral threat assessments, crime reports, anonymous reports, completed drills, first responder walkthroughs, and door checks. • UT Elementary has been scheduled for a District Vulnerability Assessment with TEA on September 4, 2025. • A Reunification Tabletop Exercise was completed on March 4, 2025. There will be a follow up meeting in the fall to finalize plans and visit the reunification site. • The district has trained 95% of staff in Mental Health First Aid with a school safety focus. The requirement for the state was to have at least 25% of staff trained by the beginning of the 2025-26 school year so we are well ahead of the minimal requirement. All new hires and staff who remain untrained will be provided training in the fall. • Andrea Menchaca provided the Student Wellness and Mental Health report for the districts. • This committee participates in the development and implementation of the district's emergency plans by ensuring they are consistent with the EOP [TEC 37.109(b)(1)]. • Members of the committee provide periodic updates to the school boards and administrations for all three districts to give updates on the EOP/safety measures and plans according to best practices of Texas Education Agency and the Texas School Safety Center (TSSC) [TEC37.2091]. • Next committee October 23, 2025 at 11:00am This will be a hybrid (in person and zoom) meeting.	
Additional notes	• The committee participates in the development and implementation of the districts' emergency operations plans by ensuring they are consistent with the districts' EOPs and reflect the campuses, facilities, or support services that need to exist [TEC 37.109(b)(1)]. • The committee has reviewed each report submitted to the Texas School Safety Center to ensure accurate and complete information regarding each campus and facility owned and controlled by UT-Austin, each support service, and follows criteria established by the Texas School Safety Center [TEC 37.109(b)(4)].	



	• The committee supplies the campus, facility or support services information required for the districts for completion of safety and security audits, safety and security audit reports, or any other report required to be submitted to the TSSC EOP [TEC 37.109(b)(3)]. • The committee consults with local law enforcement agencies on how to increase their presence near district campuses [TEC 37.109(b)(5)]. • The committee selects where the bleeding control stations are to be placed in the schools, ensuring they are in easily accessible areas [TEC 38.030(a) and (b)(2) and (c)]. • This committee has complied with all requirements of the Open Meetings Act.	
Adjournment	• Dr. Maedgen made a first motion to adjourn. Dr. Lasher seconded the motion to adjourn. The vote passed unanimously. The meeting Adjourned at 12:00pm by Dr. Tackett.	
Meeting Recording	• A recording of the meeting is available.	

