

**S S S C M e e t i n g M i n u t e s**

<b>Call to Order Online</b>	<b>Committee</b>	<b>Date of Meeting</b>
10:03 am by Dr. Autumn Leal	School Safety and Security	October 11, 2023
<b>Adjournment</b>	<b>Recorder</b>	<b>Date of Next Meeting</b>
11:01 am	Caris Volentine and Dr. Autumn Leal	April 10, 2024

<b>Not Attendance</b>	Laura Davis	Starla Simmons		

TOPIC	DISCUSSION/RECOMMENDATIONS/CONCLUSIONS	ACTION & OUTCOMES
Announcements/Quick Items	<ul style="list-style-type: none"> <li>Meeting was brought to order by Dr. Leal at 10:03 am; Meeting recorded on Zoom. Dr. Calbow took over Chairing committee at 10:04am.</li> <li>Introductions and welcoming of new members</li> <li>No special guests are present today</li> </ul>	
<b>TODAY'S ITEMS</b>	<b>DISCUSSION/RECOMMENDATIONS/CONCLUSIONS</b>	<b>ACTION &amp; OUTCOMES</b>
Citizen Comments	<ul style="list-style-type: none"> <li>There are no citizen comments</li> </ul>	
Action Items for Consideration by Consent	<ul style="list-style-type: none"> <li>First and second motions made to approve minutes from June 15, 2023 and the updated Emergency Operations Plans for University of Texas Elementary School and The University of Texas Univeristy Charter School (UT-UCS). The motion passed.</li> </ul>	
Reports and Discussion Items	<ul style="list-style-type: none"> <li>The purpose of the committee is to participate in the development and implementation of the emergency operation plans (for both districts) and to provide input into campus safety planning and the security audits.</li> <li>There was a brief discussion on subcommittees. Dr. Leal encouraged anyone who is interested in forming a subcommittee such as on the audits or campus safety, to please feel free. Additionally, if any members are interested in doing a campus site visit to any of the campuses, then this is also encouraged.</li> <li>The University of Texas Charter School System received one anonymous report to the district reporting site on October 10, 2023 at 7:24pm. The anonymous report had only word one (a female's first name). A thorough investigation will be performed to determine if any student or staff by this name is at risk.</li> <li>A map of schools was reviewed.</li> <li>Caris Vollentine gave an update on State of the District with regard to total COVID case numbers.</li> </ul>	<ul style="list-style-type: none"> <li>Investigation related to the anonymous report.</li> <li>Installation of Knox boxes at UT Elementary</li> <li>Installation of Door Number signage at UT Elementary</li> </ul>



	<ul style="list-style-type: none"> <li>• Both districts' emergency operations plans are currently getting audited by the Texas School Safety Center. We should receive the results of the audit later this semester and the results will be shared with this committee.</li> <li>• Both districts will receive intruder detection audits at 100% of our campuses this school year. These audits will be performed by Regional Safety Review Teams at Texas Education Agency. This is in accordance with HB 3. Superintendents are supposed to receive a 7 day notice of all intruder detection audits, however, we were not notified of the audit that took place at the Helping Hand Home campus in September.</li> <li>• Thus far we have had two intruder detection audits. One at Helping Hand Home (HHH) and one at St Jude's Ranch for Children (SJRC). For the audit at HHH, the auditor did not go to the school building and accidentally went to the residential services building. This was an error on the part of the state auditor. Both HHH and SJRC have been found to be 100% compliant for the intruder detection audits.</li> <li>• Sargeant Gallegos, the UT police officer at UT Elementary School provided an update on school safety at the campus. The overall response to having a police officer on site has been very positive among parents, school staff, and students. Sgt Gallegos emphasized that both him and Sgt Guardiola are here to support school safety and are here to respond if there is ever any sort of safety emergency.</li> <li>• Sgt Hector Campos from Austin Police Department (APD) emphasized that APD is ready to support the school in the event of any kind of safety response that would be needed. Both APD and UT Police Department would go onto a secure radio channel to coordinate response. Sgt Campos mentioned that in addition to APD, there would likely be a response from multiple other school districts and law enforcement agencies in the central Texas area if there were ever a need for a large scale emergency.</li> <li>• Caris Vollentine updated the committee on the status of ongoing weekly door audits across the charter system. All school campuses are complying with the weekly audits and keeping the doors locked and in good operating condition. Any door issues such as mechanical issues are being immediately reported to UT Facilities for issues with UTES doors. UT-UCS classroom doors have consistently been locked and in good operating condition.</li> <li>• Campus safety updates were discussed across both districts. Campuses have demonstrated 100% compliance on all exterior door audits.</li> <li>• Gary Freeman from The Methodist Children's Home (MCH) gave a campus report. The Waco Police Department collaborated with the MCH campus this past summer to for a site visit and they also used the MCH site for an active shooter training site.</li> <li>• Dr. Leal provided a comprehensive update on the Total Behavioral Threat Assessments which have been completed across the district. There have been</li> </ul>	
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	<p>4 total behavioral threats thus far this school year among the charter school system. Each case receives a case management plan and parents are kept highly informed in all cases.</p> <ul style="list-style-type: none"> <li>• Legislative updates for HB 3 Notification Regarding Violent activity was discussed. The committee also discussed HB 3 and the armed security requirements. The UT Elementary Advisory Board determined that the school will have a total of 1 armed police officer during operational hours. UT Legal Affairs reviewed the requirements of HB 3 and SB 838 and determined that all campuses within UT Charter School do not fall within the definition of instructional facilities. This is due to the term “instructional facility” being defined as not to include real property that is part of a facility of an institution of higher education, medical provider, or other provider of professional or social services over which the school system has no control. Our UT Charter School does not own, operate, or lease any school facilities whatsoever and has no legal control over any facilities. Further, UT Charter School only uses the facilities for certain enumerated purposes (education) during certain hours. Therefore, UT Legal Affairs determined that HB 3 and SB 838 does not apply to any of the UT Charter School campuses. The UT Charter School Advisory Board passed a resolution to use a good cause exception.</li> <li>• Andrea Menchaca provided an updated on student and staff mental health and well-being initiatives.</li> <li>• The next committee meeting is April 10, 2024 and this will be a hybrid meeting (in person and zoom).</li> </ul>	
<p>Adjournment</p>	<ul style="list-style-type: none"> <li>• Meeting Adjourned at 11:01 am by Dr. Calbow</li> </ul>	
<p>Meeting Recording</p>	<ul style="list-style-type: none"> <li>• A recording of the meeting is available.</li> </ul>	

