

**Notice of a
Regular Meeting of the
University of Texas-University Charter School
Advisory Board**

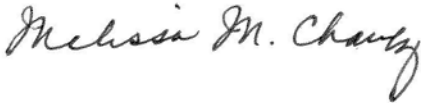
Notice is hereby given that on the 1st day of July 2020, the Advisory Board of University of Texas-University Charter Schools (UT-UCS) will hold a regular board meeting at the University of Texas-University Charter Schools' Administration Office, 2200 E. 6th St., Austin, Texas 78702. The subjects to be discussed, considered, or upon which any formal action may be taken are as listed below. Please note that the sequence of items given in the posting is only approximate and that the order of individual items may be adjusted as necessary.

- I. Call to Order and Establish Quorum
- II. Welcome and Recognition of Special Guests
- III. Citizen Comments

Individuals wishing to address the Advisory Board must sign up via email, between 10:30 and 11:15 AM, prior to the start of the meeting.
- IV. Action Items for Consideration by Consent
 - a. Consider approval of Board Minutes for the Meeting held on May 6th, 2020 p. 3
- V. Action Items
 - a. Consider approval of a resolution to delegate authority for approving COVID-19 related waivers to the superintendent p. 5
 - b. Consider approval of a non-expansion amendment to temporarily relocate the Helping Hand Home campus p. 6
 - c. Consider approval of a resolution to nominate Dr. Eboni Calbow to the University Charter School Advisory Board p. 7
 - d. Consider approval of a resolution to submit a waiver for CPR Instruction Requirement due to circumstances related to COVID-19 p. 8
 - e. Consider approval of a resolution to submit a waiver for Armed Services Vocational Aptitude Battery (ASVAB) Requirement due to circumstances related to COVID-19
 - f. Consider approval of a resolution to submit a waiver for alternate district-selected 7th grade reading instrument as a result of COVID-19 closures
 - g. Consider approval of a resolution to submit a waiver for Required Early Notice of Students At-Risk of Failure (COVID-19 disruptions)
- VI. Reports/Discussion Items
 - a. Superintendent report on mitigation strategies for fall 2020
 - b. Report on student enrollment, Average Daily Attendance (ADA) and Mobility Data
 - c. Monthly Financial Report
 - d. Development Report
- VII. Adjournment

Public Comments (At each regular meeting, the Board will set aside no less than 5 minutes and no more than 20 minutes to afford the general public an opportunity to speak to the Board on any matter concerning the education of students and the business of the Board. If there are no public communications or comments, the board will proceed to other business. Please be advised that Board Meetings are meetings open to the public, not public meetings. The presiding officer reserves the right to set a time limit for public comments and other reasonable restrictions in accordance with applicable law.)

**To observe or make comment to the board meeting, call the Meet Me Conference number, 512-232-8670. When prompted, enter the Conference Access Code 6543210 followed by the # key.*



Melissa M. Chavez, Ph.D., Associate Vice President and Executive Director

**Those wishing to address the Advisory Board during Citizen Comments shall register between 10:30 and 11:15 AM in room 209, Human Resources.*

**University of Texas-University Charter School
Advisory Board
Austin, Texas
May 6 , 2020**

Attendees

- Board Members:
 - Present: Jennifer Maedgen, Chair, Ms. Linda Addicks, Ms. Barri Rosenbluth, Dr. Judith Loredo, Suzon Kemp, Mr. David Anderson, Dr. Jessica Toste
 - Absent: none
 - Non-voting board associates present: Dr. Melissa Chavez, Mr. Chris Hutto
 - Non-voting board associates absent: none
- Guests: none
- UT-UCS Staff: Mr. Bob Micks, Ms. Jenny Davis, Ms. Melissa Ruffin, Dr. Nicole Whetstone, Ms. Sharon Yarbrough

I. Call to Order and Establish Quorum

Dr. Maedgen called the meeting to order at 11:33 AM and noted that a quorum was present.

II. Welcome and Recognition of Special Guests

III. Citizen Comments *no comments were made.*

IV. Items for Consideration by Consent

- a. Consider approval of the Consent Agenda.

A motion that the Consent Agenda be approved was made by Ms. Kemp and seconded by Dr. Loredo

For – 7 Opposed – 0 Abstain – 0 Absent – 0

V. Action Items

- a. Consider approval of a resolution to submit a waiver for missed instructional days as a result of COIVD-19 closures

A motion that a waiver for missed instructional days as a result of COIVD-19 closures be approved was made by Mr. Anderson and seconded by Ms. Addicks

For – 7 Opposed – 0 Abstain – 0 Absent – 0

- b. Consider approval of a 2019-2020 Budget Amendment

A motion that the 2019-2020 Budget Amendment be approved was made by Dr. Toste and seconded by Ms. Addicks

For – 7 Opposed – 0 Abstain – 0 Absent – 0

- c. Consider approval of the 2020-2021 Budget

A motion that the 2020-2021 Budget be approved was made by Dr. Loreda and seconded by Ms. Rosenbluth

For - 7 Opposed - 0 Abstain - 0 Absent - 0

VI. Reports/Discussion Items

- a. Superintendent report on site visits, progress on initiatives, and district or campus events including graduations, open houses, student competitions and board member training was made by Dr. Melissa Chavez.
- b. The instructional continuity report was made Ms. Melissa Ruffin.
- c. Daily Attendance (ADA) and Mobility Data was made by Ms. Jenny Davis.
- d. Monthly Financial Review was made by Ms. Jenny Davis.
- e. The Development report was made by Ms. Sharon Yarbrough.

VII. Adjournment

A motion that the meeting be adjourned was made by Mr. Anderson and seconded by Ms. Addick7s

For - Opposed - 0 Abstain - 0 Absent - 0

Dr. Maedgen adjourned the meeting at 12:32 PM.

**University of Texas-University Charter School
Advisory Board Resolution**

**Endorsing the approval of a resolution to delegate authority for approving
COVID-19 related waivers to the superintendent**

**A Regular Meeting Held on July 1, 2020, in Accordance with the Texas
Open Meetings Act**

Whereas, the University of Texas-University Charter School may be required to submit various waivers due to the COVID-19 pandemic;

Now, therefore, be it resolved, that the Advisory Board for the University of Texas-University Charter School endorses the approval of a resolution to delegate authority for approving COVID-19 related waivers to the superintendent

Advisory Board Members [Signature denotes approval of the above-stated resolution.]

| | |
|-------------------------|-------|
| _____ | _____ |
| Jennifer Maedgen, Chair | Date |
| _____ | _____ |
| David Anderson | Date |
| _____ | _____ |
| Linda Addicks | Date |
| _____ | _____ |
| Vacant | Date |
| _____ | _____ |
| Judith Loredó | Date |
| _____ | _____ |
| Suzon Kemp | Date |
| _____ | _____ |
| Barri Rosenbluth | Date |
| _____ | _____ |
| Jessica Toste | Date |

**University of Texas-University Charter School
Advisory Board Resolution**

Endorsing the Approval of a Non-Expansion Amendment to Temporarily Relocate the Helping Hand Home Campus (227806032) to University Baptist Church, 2130 Guadalupe St, Austin, TX 78705

A Regular Meeting Held on July 1, 2020, in Accordance with the Texas Open Meetings Act

Whereas, the University of Texas-University Charter School (UT-UCS) campus of Helping Hand Home (227806032) will be undergoing construction during the 2020-2021 school year;

Whereas, a new school building will be constructed in the location of the current school portables, and during construction, the school will be moved to the University Baptist Church, 2130 Guadalupe St, Austin, TX 78705;

Now, therefore, be it resolved that the Advisory Board of the University of Texas-University Charter School endorses the approval of a non-expansion amendment to temporarily relocate the Helping Hand Home campus (227806032) onto the facility of The University Baptist Church at 2130 Guadalupe St, Austin, TX 78705 for the 2020-2021 school year.

Advisory Board Members [Signature denotes approval of the above-stated resolution.]

| | |
|-------------------------|------|
| Jennifer Maedgen, Chair | Date |
| David Anderson | Date |
| Linda Addicks | Date |
| Judith Loreda | Date |
| Vacant | Date |
| Suzon Kemp | Date |
| Barri Rosenbluth | Date |
| Jessica Toste | Date |

**University of Texas-University Charter School
Advisory Board Resolution**

**Advisory Board recommendation to appoint
Dr. Eboni Calbow to the Advisory Board of
The University of Texas-University Charter School**

**A Regular Meeting Held on July 1, 2020, in Accordance with the Texas Open
Meetings Act**

Whereas, according to the Bylaws of the Advisory Board, the President appoints seven voting members of the Board for three year terms;

Whereas the Advisory Board is currently comprised of only six voting members;

Whereas, Dr. Calbow has the extensive relevant experience to serve as a valuable, contributing member of the Advisory Board;

Now, therefore, be it resolved that the Advisory Board of the University of Texas-University Charter School recommends the appointment of Dr. Eboni Calbow to the Advisory Board of The University of Texas-University Charter School for a three year term, August 2020 through May 2023.

Advisory Board Members [Signature denotes approval of the above-stated resolution.]

Jennifer Maedgen, Chair _____
Date

David Anderson _____
Date

Linda Addicks _____
Date

Jessica Toste _____
Date

Judith Loreda _____
Date

Suzon Kemp _____
Date

Barri Rosenbluth _____
Date

CPR Instruction Requirements Waiver

Statute: Texas Education Code, §28.0023 and applicable rules in 19 Texas Administrative Code, §74.38

Waiver Submission Required: YES

Requirements:

- Submission of “Other” waiver in TEAL Waivers application;
- TEC §11.251, (district-level planning), committee review or comments; and
- Board approval

Resources/Guidance:

- See the “[Graduation 2020](#)” section of the agency’s [COVID-19 Support: Academics](#) webpage for:
 - 2020 Seniors Guidance and Graduation FAQ
 - Steps for Submitting a CPR Waiver

Armed Services Vocational Aptitude Battery (ASVAB) Test Waiver

Statute: Texas Education Code, §29.9015

Waiver Submission Required: YES

Requirements:

- Submission of “Other” waiver in TEAL Waivers application;
- TEC §11.251, (district-level planning), committee review or comments; and
- Board approval

Resources/Guidance:

- See the “Other Assessments” section of the agency’s COVID-19 Support: Student Assessment webpage for:
 - ASVAB FAQ
 - Instructions for submitting an ASVAB Waiver

Alternate K and/or 7th Grade Reading Instruments Requirement

Statute: Texas Education Code, §28.006(c-1) and/or §28.006(c-2)

Waiver Submission Required: YES

Requirements:

- Submission of “Other” waiver in TEAL Waivers application;
- TEC, §11.251 (district-level planning), committee review or comments; and
- Board approval

Resources/Guidance:

- See the “Other Assessments” section of the agency’s COVID-19 Support: Student Assessment webpage for:
 - Reading Diagnostic Instruments Guidance

Parent Notice Requirements for Students at Risk of Failure

Statute: Texas Education Code, §28.0211(d)(3) and 19 Texas Administrative Code, §101.2009(b)

Waiver Submission Required: YES

Requirements:

- Submission of “Other” waiver in TEAL Waivers application;
- TEC, §11.251, (district-level planning), committee review or comments; and
- Board approval; and
- Send parental notice of students at risk of failure when the 2020-21 school year begins

Resources/Guidance:

- See the “STAAR Assessment” section of the agency’s COVID-19 Support: Student Assessment webpage for:
 - Instructions for Submitting a Parent Notification for Students at Risk of Failure Waiver