

**University of Texas-University Charter School  
Advisory Board  
AOC, Armadillo Conference Room  
Austin, Texas  
January 14, 2015  
Minutes**

**Attendees**

Board Members:

- Present: Mr. Chris Hutto, Ms. Linda Kokemor, Dr. Melissa Chavez, Mr. Jeff Graves, Dr. Octavio Martinez, Ms. Leslie Saucedo, Dr. Jennifer Maedgen, Chair, Ms. Elvia Rosales, Mr. David Anderson
- Absent Board Members: Dr. Judith Loreda
- Guests: Dr. Sherry Sanders, Dr. Betty Jeanne Taylor, Ms. Kitty Ripley
- UT-UCS Staff: Ms. Jenny Davis, Mr. Bob Micks, Ms. Melissa Ruffin

**I. Call to Order and Establish Quorum**

*Jennifer Maedgen called the meeting to order at 11:47 a.m. and noted that a quorum was present.*

**II. Begin Regular Board Meeting**

**III. Welcome and Recognition of Special Guests**

**IV. Items for Consideration by Consent**

- a. Consider approval of the Board Minutes for the Regular Called Meeting held on November 5, 2014, the textbook committee, and the book list to be donated.

*A motion that the Consent Agenda item be approved as submitted was made by David Anderson and seconded by Linda Kokemor.*

*For – 6      Opposed – 0      Abstain – 0      Absent – 1*

**V. Action Items**

- a. Consider approval of the 2013-2014 Annual Financial Report (External Audit)

*A motion that the 2013-2014 Annual Financial Report (External Audit) be approved as submitted was made by Linda Kokemor and seconded by Elvia Rosales.*

*For – 6      Opposed – 0      Abstain – 0      Absent – 1*

- b. Consider approval of a resolution to change the location of the UT-UCS district office to 2200 E. 6th St., Austin, TX 78702

*A motion that the resolution to change the location of the UT-UCS district office to 2200 E. 6th St., Austin, TX 78702 be approved as submitted was made by Leslie Saucedo and seconded by David Anderson.*

*For – 6      Opposed – 0      Abstain – 0      Absent – 1*

- c. Consider approval of a resolution and requisite waivers to request an expansion amendment to add a campus at Austin Oaks in Austin, Texas

*A motion that the resolution and requisite waivers to request an expansion amendment to add a campus at Austin Oaks in Austin, Texas be approved as submitted was made by David Anderson and seconded by Leslie Saucedo.*

*For – 6      Opposed – 0      Abstain – 0      Absent – 1*

- d. Consider approval of a resolution and requisite waivers to request an expansion amendment to add a campus at Shoal Creek Hospital in Austin, Texas

*A motion that the resolution and requisite waivers to request an expansion amendment to add a campus at Shoal Creek Hospital in Austin, Texas be approved as submitted was made by Octavio Martinez and seconded by Linda Kokemor.*

*For – 6      Opposed – 0      Abstain – 0      Absent – 1*

- e. Consider approval of the Highly Qualified Status Report (required by No Child Left Behind)

*A motion that the Highly Qualified Status Report (required by No Child Left Behind) be approved as submitted was made by Linda Kokemor and seconded by Leslie Saucedo.*

*For – 6      Opposed – 0      Abstain – 0      Absent – 1*

**VI. Reports/Discussion Items**

- a. Superintendent report on site visits, progress on initiatives, and district or campus events including graduations, open houses, and student competitions was made by Dr. Melissa Chavez.
- b. Report on enrollment and Average Daily Attendance (ADA) and Mobility Data was made by Ms. Jenny Davis.
- c. Monthly Financial Review was made by Ms. Jenny Davis.

**VII. Adjournment**

*A motion that the meeting be adjourned was made by Leslie Saucedo and seconded by Linda Kokemor.*

*For – 6      Opposed – 0      Abstain – 0      Absent – 1*

Jennifer Maedgen adjourned the meeting at 12:34 p.m.